



Northern Virginia Archers January 2021 On-line Meeting

Date of Meeting: January 7, 201
Time: 7:10 pm to 8:15 pm

NORVA members present:

Joe Wolfe	John Shea	Rodney Roberts	Ken Wilkinson
Jeff Vandevaarst	Celeste Otsuka	Carolton Tippitt	John McKenzie
Daren Campbell	Jim Libovicz	Simon Mouer	Bill Sheffel

Signing in at NORVA

We have a new sign-in procedure. You must do so on-line. Please use the electronic sign-in form (<https://www.novaarchers.org/signin.html>). Should you not have a smartphone available, you can sign-in and out from your home computer even after the fact. Also, guests need to sign the liability waiver at (https://www.novaarchers.org/guest_waiver.html) once per calendar year. Do not use the paper form. For detailed information, see the Electronic Range Book Instructions at (<https://www.novaarchers.org/docs/NORVA%20electronic%20range%20book.pdf>).

Message from the Board

As required in Article 4, Section 9 of NORVA's by-laws, this Newsletter is a report to the membership of the Board's actions. It also constitutes the minutes from the January 2021 meeting.

Meeting Minutes

The January 2021 meeting was held on-line and led by club President Joe Wolfe.

Repairs. There was a discussion of work needed for the driveway and parking lot. President Wolfe reports that Fountainhead Park authorities will not provide any materials for this job. The club does have an estimate from a supplier for gravel. Treasurer Shea suggested that we wait until after the winter before doing this job.

Children at NORVA events. Joe brought up a point on behalf of Uwe Jacobs: a suggestion that NORVA not charge children that participate in NORVA events. This is a measure to promote the sport of archery. After a brief discussion, it was decided that children 15 and under would be allowed to participate for free.

Recognizing Rodney and Jeff. Both Tournament Chair Rodney Roberts and 3-D Captain Jeff Vandevaerst report that they will likely be leaving Northern Virginia soon. Thus, they will be resigning their positions with the club.

They will be missed. We will miss them for the uncounted hours they selflessly gave working at the club, for their knowledge of the sport, and – most of all – for their camaraderie and friendship. They made NORVA a better place. Thank you both.



Reminder: Membership Renewal

Renewals must be completed by January 31. Any members still in arrears on February 1 will be dropped from our roster and will not receive the 2021 gate and clubhouse lock codes (nor any other NORVA emails). Renewals after January 31 will be charged a late fee.

This year all membership transactions will be done online using Square for credit card payment processing. The club does not retain credit card information.

To renew your membership, please use the link below:

<https://novaarchers.org/wp/home/membership-renewal/>

Field Course (Ken Wilkinson)

Field Course Captain Ken Wilkinson reports that most of the field frames should last for a few more years. He is working on repairs and bracing them so that they will last. There are a number of wobbly/rotted signs or bow hangers on the course. He will pour concrete for the posts. Also, he will bleach, clean, and prep the yardage markers.

Treasurer John Shea has budgeted \$12,500 in 2021 for Field Course repairs. Rodney Roberts informed that he has an order pending with Hoffman Archery is working on a quote for us for some of these materials.

In placing an order, the club will consolidate the materials list for the Field Course with the materials needed for the 3-D Course this year.

Membership Chair (Gerry Petraitis)

NORVA ended 2020 with 409 members which is fantastic given the uncertainty of the pandemic. As of January 15, 287 members have renewed (including family members). This is unprecedented. Last year at this time we had only 137 renewals. We attribute this success to our webmaster's new online renewal system and its ability to securely process credit card transactions. It is not only easier for members to renew, but also the administrative burden on us is a fraction of what it used to be.

The next orientation is planned for February 20. If you know anyone interested in joining the club, have them look at the JOIN page on the club website for information and then have them send Gerry an email.

So far there are over 60 people who are looking to join. We plan to hold two sessions on February 20 - capped at 20 people per session. We are still COVID-limited in group size, and this may be a cold day so we'll see how many people respond.

If anyone is looking for volunteer hours or a position as a membership cadre, Gerry can use the help. Contact him for more information.

Tournament Chair (Rodney Roberts)

The VBA State Indoor Shoot will take place February 6 – 21, 2021. A participant may shoot at any official 20-yard range. Details on participating and a scorecard appear at the end of this newsletter.

The International Bowhunting Organization has modified its rules for 2021. Rodney has contacted the IBO to get the specifics on the changes.

All NORVA's tournament dates are locked in, and they are posted at <https://novaarchers.org/wp/home/about/#shoots> The first one of the year will be the 3-D Ice Breaker on March 14. It is a shotgun start at 9:00 a.m.

Tournament Chair Roberts is developing a spread sheet for work party projects. He will include small jobs. That way, if someone calls him looking for a small task, he will be able to tell them right away what to do. The work parties will be dedicated to the big jobs.

3-D Course (Jeff Vandevaerst)

Jeff rearranged some of the targets. He will leave a list of pending repair jobs before he resigns his position.

Web Master (Uwe Jacobs)

President Wolfe reported on behalf of Web Master Jacobs that the on-line renewal process has been working without any major issues. Uwe finished updating the website and associated links for 2021.

Events Chair (Celeste Otsuka)

Events Chair Otsuka reported that state rules on meeting size have limited the ability to organize events. Joe Wolfe informed that the Workhouse Arts Center had contacted him about a possible on-line archery event. He will forward the matter to Celeste.

Bylaws re-write project

There was a discussion of the bylaws rewrite project that Treasurer Shea has been spearheading. The following provisions were discussed.

Article 3, Section 6(a) – VBA and NFAA dues

At the October 2020 meeting there was a discussion about whether the club would cover the VBA and NFAA dues of the elected officers. For insurance purposes, the club needs to have 5 NORVA members also be members of the NFAA. If the bylaws are adapted to have 5 elected officers, the NFAA memberships for these officers would meet that insurance requirement. Within club membership, there are over 10 NFAA members, but these are individual decisions; that number could change.

Article 3, Section 6(b) – NORVA's affiliation with other organizations

Section 6 provides that NORVA is affiliated with the VBA and that a portion of the NORVA membership dues pay for a VBA membership. Joe Wolfe would like to have the question of VBA membership be raised every year. A proposed Section 6(b) would do that.

Section 6(b). The Club may enter into, or end, affiliations with other archery organizations as follows: at least five members in good standing must submit a written request to the Board; the majority of the Board agrees the rationale is reasonable enough to merit a vote by the full

membership; the membership is notified at least one month in advance of the vote; an affirmative vote of two-thirds (2/3) of the members present is required to make the change (any member who cannot attend the meeting should email their concerns or objections to proposed changes to all elected officers at least three days before the meeting).

Article 3, Section 7 – Membership dues

John has proposed edits to make January 31 the deadline for renewal. He also proposed an addition that late renewals may require the member to attend a membership orientation meeting.

Article 4, Section 1 – Elected officers

There was a discussion as to how many elected officers there should be. Currently there are three (President, Vice President, and Secretary/Treasurer). Joe would like to make Secretary/Treasurer be two separate positions. Additionally, it was agreed that the Membership Chairman be a fifth elected officer.

Article 4, Section 1(a) – Elected officers

This new provision would allow the same person to hold both the Treasurer and Secretary roles. If the club approves a modification so that there are five elected officers, this dual-hat provision may need to be modified.

NEXT STEP: John will send another draft to the NORVA Board before the February meeting. If the Board agrees with these revisions, they will be sent to all members for review and comment prior to voting on them.

Treasurer's Report (John Shea)

The Treasurer reports that the club has more money than expected. This is because so many members have already renewed their membership on line. The funds from the renewals amount to approximately \$11,000.

He has drafted a spend plan for 2021, with some big ticket repair items:

Grading and graveling the parking lot (est. \$9,000)

Field course – repairing or replacing butts and shelters (est. \$12,500)

Even with these projects, the proposed 2021 budget should end with a balance of \$17,000.

Below is the 2020 Treasurer's Report.

Northern Virginia Archers (NORVA) 2020 Financial Statement – as of Dec. 31

Virginia SCC ID 00766931; Fed ID 54-6052665

Start of year assets:	Value	Notes
Checking account	8,883	Wells Fargo
Petty Cash	310	Clubhouse safe cashbox (~\$300 is desired max)
Property	?	See "Property" sheet
Total	9,193	

Estimated column is for year — Actual is year to date. In some cases, estimates were reduced to reflect actual over the course of the year to more accurately project year-end balance.

Income:	Estimated	Actual	Notes
Membership Dues:			
225 estimated primary (2019 less 10%)	33,750	48,949	Actual includes 11,752 in 2021 renewals — see linked sheet "Income: Dues"
Minus VBA share	5,880	5,880	See linked sheet "Expense: Misc"
Net dues income	27,870	43,069	
Tournaments/shoots:			
	877	877	See linked sheet "Shoots" for event details.
subtotal	877	877	Gross income – club costs under expenses.
Other:			
Merchandise	0	44	See linked sheet "Income: Misc"
Donations	0	0	Ditto
subtotal	0	44	Gross income – club costs under expenses.
Total Income	28,747	43,990	Includes some 2021 renewals

Expenses:	Estimated	Actual	Notes
Administrative:			
Insurance	3,953	3,953	Liability and property
Misc.	1,200	939	
Printing & supplies	1,200	1037	
VBA meetings	0	0	Travel expenses (current VBA rep is VBA officer).
subtotal	6,353	5,929	See linked sheet "Expense: Misc"
Discretionary:			
Donations	0	0	
Improvements	200	0	See linked sheet "Maint & Improve" for estimate and "Expense: Misc" for actuals.
Merchandise	0	0	e.g. shirts, patches
Misc.	800	650	
subtotal	1,000	650	See linked sheet "Expense: Misc"
Maintenance:			
Ranges & clubhouse	17,060	15,626	See linked sheet "Maint & Improve" for estimate and "Expense: Misc" for actuals.
subtotal	17,060	15,626	
Tournaments/Shoots:			
	212	212	2,500 estimate reduced per pandemic restrictions
subtotal	212	212	See linked sheet "Shoots" for details of each event.
Utilities:			
Electric	900	855	Dominion
Phone	660	666	Verizon
Porta-potty	2,600	2,630	Don's Johns (Includes unpaid last 6 months of 2019)
Trash	1,400	1,325	Waste Management
subtotal	5,560	5,476	See linked sheet "Expense: Utilities"
Total Expenses	30,185	27,893	

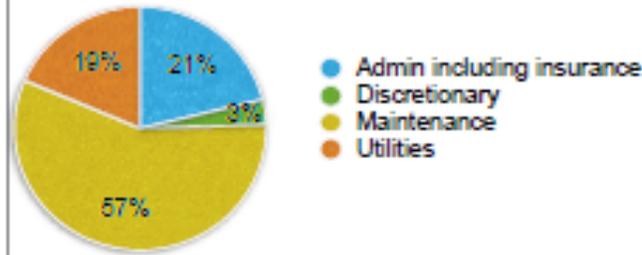
Liabilities:

None known	0	0
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End of year assets:	Estimated*	Actual	Notes
Cash	22,998	25,118	Checking account
		346	Petty cash
Property	?	?	See "Property" sheet
Total	22,998	25,464	Actual includes 11,752 in 2021 renewals. Maintain 5,000 minimum cash reserve.

*Formula starts year using estimated income, then must change to use actual when it reaches estimated amount or NLT August after new member orientation.

Estimated Expenses



2021 VBA STATE INDOOR RULES

Any VBA member can shoot the 2021 Indoor. Non-members are welcome to shoot but will shoot as guests and will not compete for awards.

The shoot dates are February 6 thru February 21 2021. You can shoot any time at any official 20yd range during this time. Range must be 20 yards. Use the blue NFAA 5 spot or single spot targets. No time clock is required. All other Indoor rules must be followed. You can shoot alone or with a very small group. A VBA member must watch you shoot and keep score. Fill out card correctly. Count each arrow and X and record. Then count inside/out Xs for all 12 ends for tie breaker. After 6 ends switch target top to bottom or bottom to top. Must use official score card which was emailed to clubs or can be printed out from the VBA web site at:

<https://VBArchers.com>. There is a download link on the home page or you can go to "Document Library/VBA Forms and Templates/Other Documents" to find the files. If a club wants to set up a small shoot for a group that is fine. If the club wants to collect both halves of the fees and cards and send them in as a group, that is great; the club just must meet the deadline.

The card with payment must be mailed to Jim Little, VBA Field Vice President and received by March 1 2021. Any cards received after that date will be disqualified. Score card must be filled out completely and signed by both shooter and witness. You can shoot one or two times and count highest score. Once you start you cannot start over - you must finish that round. Scores will be posted by March 3rd and left up till March 17th for corrections. At that time, they will be official. Awards will be given to your club's VBA rep to be handed out by them. The shooter will pay the host club or range a minimum of \$10 for adults, and \$5 for youth (14 and under), or pay the normal fee the club/range charges. Also, send \$10 for Adult, \$5 for youth along with the score card, to the VBA Field Vice President. Please make checks out to the VBA. A card received without payment will not be entered. All youth shooters will be sent a Certificate of Participation. Due to the alternate format of this shoot, scores will not qualify for state records.

Jim Little
VBA Field Vice President
13705 Santa Rosa Court
Manassas, VA 20113

Questions – call or email Jim Little
JimLittleJr@Verizon.net
703-975-1475

VBA STATE INDOOR SCORECARD February 6-21, 2021

Last Name				First Name				Male	Female	
Address				City				State		
Zip		Phone			Email					
VBA Number				VBA Club						
Round 1		Score	X's	I/O X	Round 2		Score	X's	I/O X	Signatures Required
										<i>Round 1 Shooter-</i>
										<i>Witness-</i>
										<i>Round 2 Shooter-</i>
Sub Total:					Sub Total:					<i>Witness-</i>
										<p><i>Mail score card with payment to:</i></p> <p><i>Jim Little</i> <i>VBA Field Vice President</i> <i>13705 Santa Rosa Court</i> <i>Manassas, VA 20112</i></p> <p>Must be received by March 1, 2021</p>
Sub Total:					Sub Total:					
TOTAL:					TOTAL:					

Class	Style	
<i>Check One</i>	<i>Check One</i>	
Peewee (7 and under)	BB - Barebow	<p>Shoot Fees</p> <p>Youth (14 & Under) \$5.00 paid to the host club (location where you shoot) and \$5.00 to VBA when scorecard is submitted for a total of \$10.00.</p> <p>Adult Pay a minimum of \$10.00 (or the club/range normal fee) to the club/range and \$10.00 to VBA when card is sent in.</p> <p><i>Make checks out to VBA</i></p>
Cub (8-11)	BH - Bowhunter	
Youth (12-14)	BBR - Barebow Recurve	
Young Adult (15-17)	BHFS/R - Bowhunter Freestyle R	
Adult	BHFS/F - Bowhunter Freestyle F	
Senior (50-59)	TRAD - Traditional	
Silver senior (60-69)	FS/R - Freestyle R	
Master Senior (70-up)	FS/F - Freestyle F	